

**KAVAYITRI BAHINABAI CHAUDHARI NORTH MAHARASHTRA  
UNIVERSITY, JALGAON**

**AND**

**Nijampur Jaitane Shikshan Prasarak Mandal's**

**ADARSH COLLEGE OF ARTS**

**Nijampur-Jaitane, Tal-Sakri, Dist. – Dhule**

**NAAC Reaccredited**

**ONE DAY UNIVERSITY LEVEL WORKSHOP**

**ON**

**Soft Skills, Communication Skills and  
Employability Skills**

**09 December, 2017**



## Brochure of the Programme

**Kavayitri Bahinabai Chudhari North Maharashtra University, Jalgaon**  
and  
**Adarsh College of Arts**  
**Nijampur - Jaitane Tal. Sakri Dist. Dhule**  
organized  
**University Level Workshop**  
on  
**Soft Skills Communication skills and**  
**Employability Skills**

**09 DECEMBER, 2017**



### Presentation Skills and Global Leadership

#### Programme Scheduled

Time	Event	Programme Details	Place
9.00 AM to 10.00 AM	Tea and Breakfast	Registration at workshop hall	Workshop Hall
10.00 AM to 10.30 AM	Inauguration	Inaugurator and Chief Guest Dr. A. P. Khairnar Prof. Nishtha Dev Prof. Tejas Beldar Prof. Vijay Chaudhary	Workshop Hall
10.30 AM to 11.30 AM	Keynote Address	Prof. Nishtha Dev on Soft skills and Communication skills	Workshop Hall
12.00 PM to 1.00 PM	Plenary Session	Prof. Tejas Beldar on Soft Skills and Employment skills	Workshop Hall
01.00 PM to 02 PM Lunch Break			
2.00 PM to 3.30 PM	Plenary Session	Prof. Dr. Vijay Chaudhary	Workshop Hall
3.30 to 4.00 PM Tea Break			
4.00 PM to 5.00 PM	Valedictory	Chief Guest – Prin. Dr. Ashok Khairnar	Workshop Hall

**Report**  
on  
**SOFT SKILLS, COMMUNICATION SKILLS AND EMPLOYABILITY**  
**SKILLS DATED ON 09 DECEMBER 2017**

**Objectives :**

- ❖ To equip students with employability skills
- ❖ To improve communication skills of the students
- ❖ To develop written and oral communication skills
- ❖ To increase the self-confidence of the students
- ❖ To improve Listening, Speaking, Reading and Writing Skills

**Programme Summary**

Nijampur Jaitane Shikshan Prasarak Mandal's Adarsh college of Arts organized One Day University Level Workshop on Communication Skills, Soft Skills and Employability Skills on 09 December, 2017 to improve communication skills and employability skill among students. Prof. Nistha Dev from Sofia College Mumbai inaugurated the workshop in the presence of Management Committee of Nijampur - Jaitane Shikshan Prasarak Mandal. The President of Nijampur Jaitane Shikshan Prasarak Mandal Mr. Dashrath Nararan Jadhao presided over the function. The Principal of the S.G. Patil was the Guest of Honour in the workshop.

**Inaugural Session:**

**Chairperson: Hon'ble Dashrath Narayan Jadhao**

**Guest of Honour: Hon'ble Prof.Nista Dev**

**Tme:** 10 a.m. to 11 .am.

Nijampur Jaitane Shikshan Prasarak Mandal's Adarsh college of Arts organized One Day University Level Workshop on Communication Skills, Soft Skills and Employability Skills on 09 December, 2017. Prof. Nistha Dev from Sofia college Mumbai inaugurated the workshop in the presence of Management Committee of Nijampur Jaitane Shikshan Prasarak Mandal. The President of Nijampur Jaitane Shikshan Prasarak Mandal, Mr. Dashrath Nararan Jadhao presided over the function. The Principal of the college Dr. Ashok P. Khaimar delivered an introductory speech in the inaugural session of workshop. The inaugural session began with the auspicious lightning of lamp and recitation of inspiring welcome song.

Hon'ble Principal of the college Dr. Ashok Khairnar welcomed the Guest of Honour and the Chairperson of the session. The convener of workshop Prof. Atish Meshram introduced the Guest of Honour and Resource Persons of the different session in the inaugural speech. Prof. Nista Dev urged the participants to make use of workshop to enhance their Communication skills, Soft Skills and Employability Skills. She stressed upon the need and relevance of teaching and learning skills-based education. She gave some important tips to make their personal and professional growth. She said that strong communication and soft skills are valuable assets that can contribute to success in academic, government, industrial and private sector.

Prin. Dr. A. P. Khairnar delivered an introductory speech in the inaugural session of the workshop. He focused on relevance of the communication skills, soft skills and employability skills. The students of hilly area should not lag behind in English communication that is the need of the hour. The college arranges such workshops to develop communicative abilities and capacity building of the students. The co-ordinator Mr. Ajabrao Ingle expressed vote of thanks.

**First Session:**

**Resource Person: Mr. Abhisekh Sharma**

**Time: 11.00 a.m. to 12.00 p.m.**

The first session was chaired by Prof. Dnyaneswar Chavhan from Sitaram Govind Patil Arts, Commerce and Science college, Sakri. Mr. Abhisekh Sharma from Mumbai was the resource person in the first session of the workshop. He made a presentation on basics of spoken and written skills which covered the areas like introducing, greetings and congratulations, dialogues, punctuations, basic grammar and jumbling words etc. He explained the basic principles of communication skills to the participants in the workshop. Anchoring is done by Miss. Bharati Mohane while Miss Bharti Saindane expressed vote of thanks.

There was lunch break for the resource person and participants.

**Second Session:**

**Resource person: Prof. Tejes Beldar**

**Time 12.00 p.m to 1.30 p.m.**

In the second session, an excellent presentation on Soft Skills and Employability Skills was made by Prof. Tejes Beldar from NB Law College Nashik. He gave necessary tips and guidelines with the help of videos and audio clips. He divided the participants into five groups of the participants to evaluate their performance. Winners were gifted by chocklets

and notebooks. During his session participants were given worksheets to check their performance. Special interview techniques were given in the session. There was focus on employability skills by Prof. Tejas Beldar in the workshop. The participants were given some exercises, they were asked to use appropriate language and use formal and informal style of communication. Anchoring was done by Mr. Ingle and Mr. A. S. Meshram expressed vote of thanks.

**Third Session :**

**Resource Person: Prof. D. S. Chavhan**

**2.30 p.m. to 4.00.p.m.**

In the third session Prof. Chavhan from S.G.Patil college has delivered his presentation on communication skills. He defined the communication skills which is the heart of every organization he also pointed out in his presentation the importance of reading writing, listening and speaking skills by showing the video and audio clips to the students. The session was chaired by Abhisekh Sharma (Mumbai).

**Valedictory Session**

**Chair Session: Prin. Dr. Ashok Khairnar**

**Time: 4.30 to p.m.to 5.30 p.m.**

Valedictory function was held at the end of workshop under the chairmanship of Prin. Dr. A .P. Khairnar. Eight participants gave their feedback explaining how the workshop helped them to improve their communication skills and made them more confident about using the Basic English in a better way. In his valedictory address, the Principal congratulated both the participants and Resource persons for creating healthy atmosphere in the college - campus. He also congratulated the professors of college for organizing workshop - successfully. Prin. Dr. Khairnar urged the participants to improve the skills and competencies for their academic growth constantly. The workshop was ended with a vote of thanks by Mr. Ajabrao Ingle.

106 students participated actively in the workshop. Finally, certificates were distributed to participants in the workshop by the auspicious hands of the chief guest. In the workshop four sessions were conducted. Participants spend the maximum time practicing their communication Skills, Soft skills and presentation Skills. There was focus on practice and feedback of the participants. The workshop proved meaningful and highly successful. The Principal Dr. Ashok P. Khairnar appreciated presentation of the students and congratulated the resources persons for enhancing the confidence level of students. The organization of the workshop was excellent

Workshop on Soft Skills, Communication Skills and Employability Skills


**Highlights of Outcome**

- This workshop provided valuable guidance to graduate students
- This workshop developed cordial relationship between participants and resource persons
- This workshop built and nurtured confidence of students.
- This workshop identified obstacles and common mistakes in effective communication skills.

The workshop proved highly useful to students.

**Academic Year: 2017-18**

**Thanking You**

  
Mr. Ajab Rao Rayji Ingle  
Coordinator

  
Dr. Ashok Pitambar Khairnar  
Principal  
Adarsh College of Arts  
Nijampur Jaitane  
Tal. Sakri Dist. Dhule



## Photographs of the Programme



The chief guests of the workshop are inaugurating the workshop



The President of the Institute is being felicitated by hon'ble Prin. Dr.Ashok Khairnar



The Principal of the college Dr.Ashok Khairnar is delivering an introductory talk in the workshop





The resource person Prof. Nistha Dev is delivering her inaugural speech in the workshop



The resource person Nistha Dev is delivering her presentation in the workshop



The resource person Tejas Beldar is making his presentation in the workshop





The convener of the workshop prof. Atish Meshram is expressing vote of thanks in the workshop

## Certificate



Attendance

Nijampur Jaitane Shikshan Prasarak Mandal's  
**Adarsh College of Arts**  
Nijampur-Jaitane, Tal-Sakri, Dist-Dhule  
NAAC Reaccredited

**University Level Workshop on Soft Skills, Employability Skills and Communication Skills**  
Organized on  
**09 December, 2017**

Sr. No.	Name of Student	Name of College	Class	Mobile No.	Signature
1	Borse Ganesh suresh	V.U. Patil College Sakri	F.Y.BA	8308420107	
2	Bhamare Rohit Jagan	V.U. Patil College Sakri	S.Y.BA	7775918893	
3	Pawar Suresh Khimra	V.U. Patil College Sakri	S.Y.BA	9689635418	
4	Desale Dhananjay Kaulas	V.U. Patil College Sakri	T.Y.BA	9561685336	
5	Khairnar Nilesh Subhush	V.U. Patil College Sakri	S.Y.BA	7503026405	
6	Dhangar Prashant Shamabhu	G.T. Patil College Nandurbar	S.Y.BA	7507314129	
7	Dhangar Rohit Chudaman	G.T. Patil College Nandurbar	S.Y.BA	9604223775	
8	Patil Mayur Ramkrushna	G.T. Patil College Nandurbar	F.Y.BA	9112624684	

Coordinator

Principal

**University Level Workshop on Soft Skills, Employability Skills and Communication Skills**  
Organized on 09 December, 2017

Sr. No.	Name of Student	Name of College	Class	Mobile No.	Signature
20	Suryawandi Shashikant Vijay	S.G. Patil College Sakri	F.Y.BA	8805465863	
21	Nikumbh Gorsekh Shuntarao	S.G. Patil College Sakri	F.Y.BA	9130520325	
22	More Vijay Zipa	Shatabdi College Nashik	BE 3rd year	9511724153	
23	Khairnar Suparna Mukunda	S.G. Patil Sakri	F.Y.BA	9503468340	
24	Jagtap Mayuri Dipak	S.G. Patil Sakri	F.Y.BA	9527385903	
25	Salunkhe Xandini Jaywant	S.G. Patil Sakri	F.Y.BA	7843037033	
26	Kolkur Nikita Dhananjay	S.G. Patil Sakri	F.Y.BA	8855051864	
27	Deore Dinesh	S.G. Patil Sakri	S.Y.BA	7058093983	
28	Ku Bedse Kranti Prabhakar	S.G. Patil Sakri	S.Y.BA	9860989515	
29	Jadhav Vishal Devaba	S.G. Patil Sakri	T.Y.BA	9503472343	
30	Pawar Arun	S.G. Patil Sakri	T.Y.BA	7741994890	

Coordinator

Principal



University Level Workshop on Soft Skills, Employability Skills and Communication Skills  
Organized on 09 December, 2017

Sr. No.	Name of Student	Name of College	Class	Mobile No.	Signature
31	Sonawane Bhagyulaxmi Bhikari	Adarsh College of Arts Nijampur	FYBA		
32	Jagdev Gayatri Hiramur	_____	FYBA		
33	Rame Gayatri Anil	_____	FYBA		
34	Pawar Ashwini Yashraj	_____	FYBA		
35	Gawale Ashwini Anil	_____	FYBA		
36	Jadhav Ashwini Vittal	_____	FYBA		
37	Mali Jagruti Dattatray	_____	FYBA		
38	Samir Shekib Hamid	_____	FYBA		
39	Bhil Kavita Sambhaji	_____	FYBA		
40	Khairnar pooja Bangar	_____	FYBA		
41	Bhadane Priyanka sunjay	_____	FYBA		

Coordinator

Principal

University Level Workshop on Soft Skills, Employability Skills and Communication Skills  
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Sr. No.	Name of Student	Name of College	Class	Mobile No.	Signature
42	Borse Rinku Abhimon	Adarsh College of Arts Nijampur	FYBA		
43	Bhadane Hemalata Dilip	_____	FYBA		
44	Khatik Sojab Akram	_____	FYBA		
45	Bhil Sunil Raja	_____	FYBA		
46	Malache Kausik Sambhaji	_____	FYBA		
47	Pudavi Govind Dharma	_____	FYBA		
48	Ahire Jivan Ananda	_____	FYBA		
49	Vasave Ravita Manjya	_____	FYBA		
50	Velavi Priyanka Khuma	_____	FYBA		
51	Dhangar Sahib Dilip	_____	FYBA		
52	Bhadane pooja Dnyanashwan	_____	FYBA		

Coordinator

Principal

University Level Workshop on Soft Skills, Employability Skills and Communication Skills  
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Sr. No.	Name of Student	Name of College	Class	Mobile No.	Signature
64	Karande Pravin Karmayam	Adarsh College of Arts Nijampur	FYBA		
65	Waghmode Ratan Bapu	_____	FYBA		
66	Goykar Indu Labanu	_____	FYBA		
67	Pathan Parvin Jabbar	_____	FYBA		
68	Wagh Radhika Sanjay	_____	FYBA	8308261833	
69	Goykar Yogesh Bapu	_____	FYBA		
70	Ahire Sumita Ananda	_____	FYBA		
71	Thakare Jayesh Jivan	_____	FYBA		
72	More Vishal Ramesh	_____	FYBA		
73	Goykar Sumita Sonu	_____	FYBA		
74	Suryawanshi Pranjali Sanjay	_____	FYBA		

Coordinator

Principal

University Level Workshop on Soft Skills, Employability Skills and Communication Skills  
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Sr. No.	Name of Student	Name of College	Class	Mobile No.	Signature
36	Borse sandip Dilip	Adarsh college of Arts Nijampur	SYBA		Borse
37	Shirsath Tanuja Bapu	---	T-YBA		Shirsath
38	Mare Bhurya Yashav	---	T-YBA		Mare
39	Hemade Tushar Ashok	---	T-YBA		Hemade
40	Gotkar Vana Nitthal	---	T-YBA		Gotkar
41	Borse savita shantilal	---	T-YBA		Borse
42	Waghmode sangita motilal	---	T-YBA		Waghmode
43	sabale subhash sitaruna	---	T-YBA		Sabale
44	Jadhav Bhagyashri Ratilal	---	T-YBA		Jadhav
45	Wagh Rahul sanjay	---	T-YBA		Wagh
46	Shirsath kunal Rajendra	---	T-YBA		Shirsath

Coordinator

Principal

University Level Workshop on Soft Skills, Employability Skills and Communication Skills  
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Sr. No.	Name of Student	Name of College	Class	Mobile No.	Signature
97	saindane Bhurati Anaram	Adarsh college of Arts Nijampur	T-YBA		Saindane
98	mohane Bhurati Bansilal	---	T-YBA		Mohane
99	Gotkar Kalpesh Nandu	---	T-YBA		Gotkar
100	Kankhane Binash suklal	---	T-YBA		Kankhane
101	mohane Mina Hemant	---	T-YBA		Mohane
102	Chaudhari Priyanka Gulab	---	T-YBA		Chaudhari
103	Bhosale Bharat Gunvant	---	T-YBA		Bhosale
104	Ahire madhuri pandit	---	T-YBA		Ahire
105	Tankare sagar Nandu	---	T-YBA		Tankare
106	Khaitanar Minakshi Ratim	NMU Jalgaon	MA.		Khaitanar

Coordinator

Principal

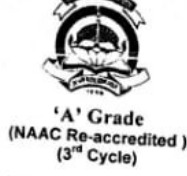
University Level Workshop on Soft Skills, Employability Skills and Communication Skills  
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Sr. No.	Name of Student	Name of College	Class	Mobile No.	Signature
75	Bhamare sandip shantilal	Adarsh college of Arts Nijampur	SYBA		S.C. Bhamare
76	Borse sandip Vishnu	---	---		Borse
77	Bhadane Dhanaraj Jagannath	---	SYBA		D.J. Bhadane
78	Vasave Akash Dhirsing	---	SYBA		Vasave
79	Desale Karishma Xaval	---	SYBA		K.N. Desale
80	Bedse varshali sanjay	---	SYBA		V.S. Bedse
81	vasave Ajay Ruvoyi	---	SYBA		A.R. Vasave
82	Desai Karan Kalya	---	SYBA		Desai
83	matkhe Rahul Keshav	---	SYBA		R.K. Matkhe
84	Bhadane Vikas Kailas	---	SYBA		V.K. Bhadane
85	Dhangar Vikesh Chhabulal	---	SYBA		V.Chhangar

Coordinator

Principal





॥ अंतरी पेटवू ज्ञानज्योत ॥

## उत्तर महाराष्ट्र विद्यापीठ

पत्रपेटी क्र. ८०, उमविनगर, जळगाव

### संशोधन व विकास विभाग

जा.क्र. उमवि/11ए/ 7.04/म.प.अ/151/2018

दिनांक :- 13.04.2018

प्रति,  
भा.प्राचार्य,  
आदर्श कला महाविद्यालय,  
निजामपूर - जैताणे ता.साक्री, जि.धुळे.

**विषय:-** विद्यापीठ अर्थसंकल्प 2017-18 मधील महाविद्यालयांना परिषदांसाठी अनुदान अर्थशिर्ष क्र.7.04 या अंतर्गत महाविद्यालयात आयोजित परिषदेची देयकातील त्रुटी बाबत...

**संदर्भ:-** 1. विद्यापीठाकडील जा.क्र.उमवि/11ए/ 7.04/वि.अर्थसंकल्प/16/309/प.सभा/2017 दि.10.08.2017  
2. आपलेकडील जा.क्र. आ.क.म./299/2017-18 दि.21.03.2018 चे पत्र

महोदय,

उपरोक्त विषयांकित संदर्भाय पत्राच्या अनुषंगाने आपणांस कळविण्यात येते की, विद्यापीठाच्या आर्थिक वर्ष २०१७-१८ च्या अर्थसंकल्पातील अ.क्र. ७.०४ अंतर्गत "महाविद्यालयांना परिषदांसाठी अनुदान" या अर्थशिर्षातर्गत केलेल्या आर्थिक तरतूदीमधून आपल्या महाविद्यालयास "Communication Skill, Soft Skill & Employability Skills" या विषयावर दि. 15 सप्टेंबर 2017 रोजी एक दिवसीय विद्यापीठ स्तरावरील कार्यशाळा आयोजनासाठी विद्यापीठाकडून रक्कम रु.१०,०००/- आर्थिक सहाय्य मंजूर करण्यात आले आहे.

उपरोक्त संदर्भिय पत्र क्र.2 अन्वये आपल्या महाविद्यालयाचे विद्यापीठस्तरीय कार्यशाळा आयोजन पश्चात देयक विद्यापीठास प्राप्त झाले आहे. सदर देयकाची तपासणी केली असता, "Communication Skill, Soft Skill & Employability Skills" या विषयावर दि. 15 सप्टेंबर 2017 रोजी एक दिवसीय विद्यापीठ स्तरावरील कार्यशाळा आयोजित करण्या ऐवजी "Soft Skills, Employability Skills & Communication Skill" या विषयावर दि. 09 डिसेंबर 2017 रोजी एक दिवसीय कार्यशाळा आयोजित केलेली आहे.

तेव्हा याबाबत आपणास कळविण्यात येते की, आपल्या महाविद्यालयात शिर्षक व तारीख बदल करून "Soft Skills, Employability Skills & Communication Skill" या विषयावर दि. 09 डिसेंबर 2017 रोजी एक दिवसीय कार्यशाळा आयोजित केलेली असल्याने, कार्यशाळेचे शिर्षक व दिनांक बदल केल्याबाबत विद्यापीठाचे मान्यता पत्र, सदर कार्यशाळा साठी झालेल्या खर्चाचे मा.सनदी लेखापाल यांचे स्वाक्षरीचे विनियोग प्रमाणपत्र (UC), सोबत दिलेल्या देयकांवर मा.प्राचार्य यांची Paid by me च्या स्वाक्षरी असणे आवश्यक आहे. सदर देयकांवर मा.प्राचार्यांची स्वाक्षरी सह देयक व सदर दस्तऐवजांची त्रुटीची पुर्तता त्वरीत करावी. जेणे करून सदर देयक पुढील कार्यवाहीसाठी वित्त विभागाकडे पाठविणे सुलभ होईल.

कळावे.

*Handwritten signature and date:*  
24/4/2018  
Feed No/Dr  
174/24/04/2018

आपला विश्वासू,

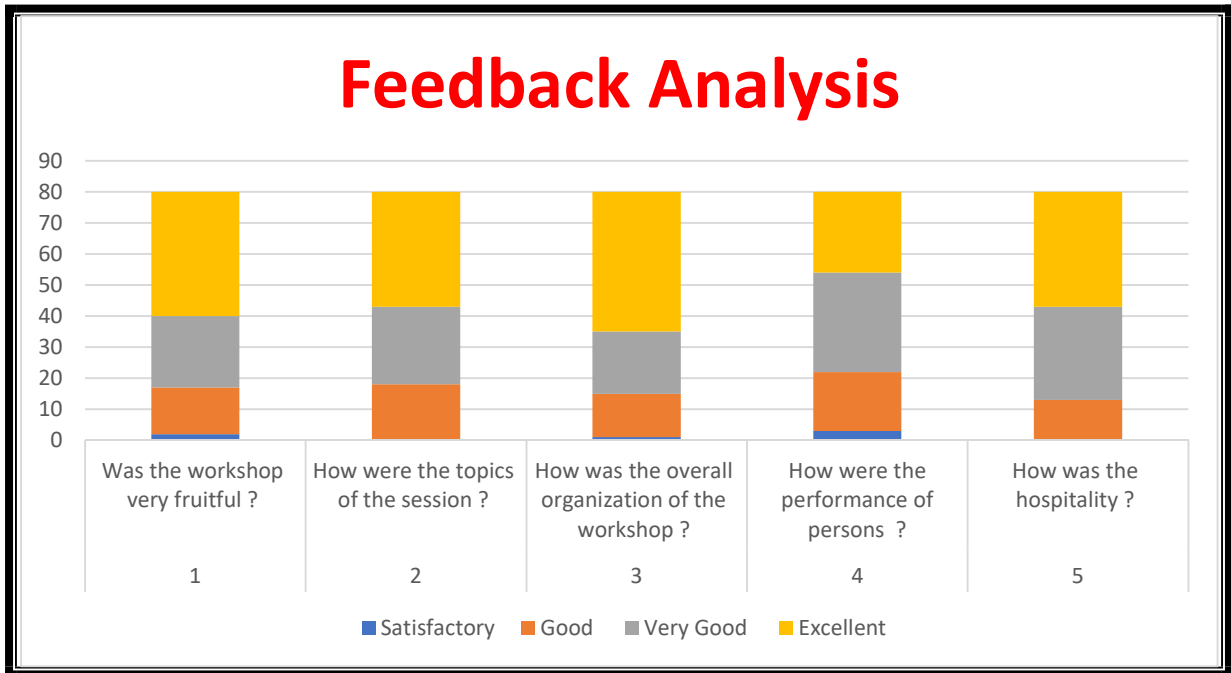
*Handwritten signature*

उपकुलसचिव  
संशोधन व विकास विभाग

☎ : (९१) ०२५७-२२५७२२१ व २२५८४०९ (कार्यालय)  
(९१) ०२५७-२२५७२२२-२२५७२२५ विस्तारीत क्र.२२१-२२५  
फॅक्स : (९१) ०२५७-२२५८४०३ व २२५८४०६

वेबसाईट : www.nmu.ac.in  
ई-मेल : bcud\_nmu@hotmail.com  
bcud@nmu.ac.in

**Feedback Obtained and Analyzed**



**Thanking You**